	Department of Veterans Affairs POSITION	N SENSITIVITY LEVEL DESIGNATION						
SUBJEC	T OF DESIGNATION	POSITION TITLE/GRADE						
		POSITION DESCRIPTION NO. (PD #)						
STATIO	N NUMBER/ORGANIZATION							
NOTE	: Each position within the VA requires a designation of its position	of 5 risk factors relating to the efficiency of the service: Degree of Public Trus						
sensiti progra the pro ranging of the ranging is acco	wity. The VA procedures involve as a first step, the designation of the m in which the position is placed. This is accomplished first by assessing agram's impact on the efficiency of the service at 1 of 7 impact descriptions g from Maximal to Minimal. The program's scope of operations in terms efficiency of the service is then determined at 1 of 7 scope descriptions g from Worldwide to Areawide. Designation of the program's placement omplished by converting the combined impact and scope descriptions to a m's placement. The position within the program is then assessed in terms	Fiduciary (Monetary) Responsibility, Importance to Program; Program Authority Level; and Supervision Received. Risk points are assigned under each risk factor. The number of points assigned under each factor varies from 7 points for greatest risk to 1 point for least risk. The total risk points for the position in combination with the program's placement determines placement of the position. Final adjustment factors upward or downward are made to determine the final position sensitivity level.						
	STEP 1 - PROG	RAM PLACEMENT						
NOTE: Step 1 involves designation of the program for its impact and scope as related to the efficiency of the service. VA Handbook 0710, Appendix A, describes a program placement description conversion chart and specific criteria for determining the placement of each program. Using the criteria as referenced, determine the programs below.								
MPACT	ON EFFICIENCY OF SERVICE (Major, Substantial, Moderate, Limited)	SCOPE OF OPERATIONS FOR EFFICIENCY OF SERVICE (Worldwide, Governmentwide, Multi-agency, Agency)						
NOTE	: The total program placement is determined by combining the Impact on Ef	I ficiency of Service and Scope of Operations for Efficiency of Service descriptions.						
OTAL	PROGRAM PLACEMENT (Major, Substantial, Moderate, Limited)							
	STEP 2 - POSI	TION PLACEMENT						
the du	: Step 2 involves designation of the position for its degree of risk upon the ties and responsibilities of the position must be considered in the context of	program in terms of the efficiency of the service. In designating position placemen the program, and the risk of position has for damage or abuse to the program. The five risk factors and the assignment of points under each risk factor. Using the						
the du	: Step 2 involves designation of the position for its degree of risk upon the ties and responsibilities of the position must be considered in the context of ure requires a determination of the impact on the program under each of the context of th	program in terms of the efficiency of the service. In designating position placemen the program, and the risk of position has for damage or abuse to the program. Th						
the dur proced criteria	: Step 2 involves designation of the position for its degree of risk upon the ties and responsibilities of the position must be considered in the context of ure requires a determination of the impact on the program under each of the as referenced, determine the programs: RISK FACTORS	program in terms of the efficiency of the service. In designating position placemen the program, and the risk of position has for damage or abuse to the program. The five risk factors and the assignment of points under each risk factor. Using the						
the dur proced criteria LINE NO.	: Step 2 involves designation of the position for its degree of risk upon the ties and responsibilities of the position must be considered in the context of ure requires a determination of the impact on the program under each of the as referenced, determine the programs: RISK FACTORS (VA Handbook 0710, Appendix A)	program in terms of the efficiency of the service. In designating position placemen the program, and the risk of position has for damage or abuse to the program. The five risk factors and the assignment of points under each risk factor. Using the						
the durproced criteria	Step 2 involves designation of the position for its degree of risk upon the ties and responsibilities of the position must be considered in the context of ure requires a determination of the impact on the program under each of the as referenced, determine the programs: RISK FACTORS (VA Handbook 0710, Appendix A) Degree of Public Trust	program in terms of the efficiency of the service. In designating position placemen the program, and the risk of position has for damage or abuse to the program. The five risk factors and the assignment of points under each risk factor. Using the						
the durproced criteria LINE NO. 1.	: Step 2 involves designation of the position for its degree of risk upon the ties and responsibilities of the position must be considered in the context of ure requires a determination of the impact on the program under each of the as referenced, determine the programs: RISK FACTORS (VA Handbook 0710, Appendix A) Degree of Public Trust Fiduciary (Monetary) Responsibility	program in terms of the efficiency of the service. In designating position placemen the program, and the risk of position has for damage or abuse to the program. The five risk factors and the assignment of points under each risk factor. Using the						
LINE NO. 1. 2. 3. 4.	: Step 2 involves designation of the position for its degree of risk upon the ties and responsibilities of the position must be considered in the context of ure requires a determination of the impact on the program under each of the as referenced, determine the programs: RISK FACTORS (VA Handbook 0710, Appendix A) Degree of Public Trust Fiduciary (Monetary) Responsibility Importance to Program	program in terms of the efficiency of the service. In designating position placemen the program, and the risk of position has for damage or abuse to the program. The five risk factors and the assignment of points under each risk factor. Using the						
LINE NO. 1. 2. 3.	Step 2 involves designation of the position for its degree of risk upon the ties and responsibilities of the position must be considered in the context of ure requires a determination of the impact on the program under each of the as referenced, determine the programs: RISK FACTORS (VA Handbook 0710, Appendix A) Degree of Public Trust Fiduciary (Monetary) Responsibility Importance to Program Program Authority	program in terms of the efficiency of the service. In designating position placemen the program, and the risk of position has for damage or abuse to the program. The five risk factors and the assignment of points under each risk factor. Using the						
LINE NO. 1. 2. 3. 4.	Step 2 involves designation of the position for its degree of risk upon the ties and responsibilities of the position must be considered in the context of ure requires a determination of the impact on the program under each of the as referenced, determine the programs: RISK FACTORS (VA Handbook 0710, Appendix A) Degree of Public Trust Fiduciary (Monetary) Responsibility Importance to Program Program Authority Supervision Received	program in terms of the efficiency of the service. In designating position placemen the program, and the risk of position has for damage or abuse to the program. The five risk factors and the assignment of points under each risk factor. Using the RISK POINTS						
LINE NO. 1. 2. 3. 4. 5 6.	Step 2 involves designation of the position for its degree of risk upon the ties and responsibilities of the position must be considered in the context of ure requires a determination of the impact on the program under each of the as referenced, determine the programs: RISK FACTORS (VA Handbook 0710, Appendix A)	roogram in terms of the efficiency of the service. In designating position placement the program, and the risk of position has for damage or abuse to the program. The five risk factors and the assignment of points under each risk factor. Using the RISK POINTS TOTAL (Lines 1 thru 5) AL ADJUSTMENT The program or the positions, will require designation at certain levels of sensitivity specific to positions, and the organizational need for uniformity of operations. V						
LINE NO. 1. 2. 3. 4. 5 6. NOTE Final a Handb	Step 2 involves designation of the position for its degree of risk upon the ties and responsibilities of the position must be considered in the context of ure requires a determination of the impact on the program under each of the as referenced, determine the programs: RISK FACTORS (VA Handbook 0710, Appendix A)	roogram in terms of the efficiency of the service. In designating position placement the program, and the risk of position has for damage or abuse to the program. The five risk factors and the assignment of points under each risk factor. Using the RISK POINTS TOTAL (Lines 1 thru 5) AL ADJUSTMENT The program or the positions, will require designation at certain levels of sensitivity specific to positions, and the organizational need for uniformity of operations. Views types of positions.						

(2)	Department of Veterans Affairs POSITI	ON SENSI	TIVITY LEVEL	DESIGNATION			
SUBJEC [*]	T OF DESIGNATION		POSITION TITE	LE/GRADE			
			POSITION DES	SCRIPTION NO. (PD #)			
STATION	NUMBER/ORGANIZATION		I				
sensitive programe the programe ranging of the ranging is acco	Each position within the VA requires a designation of its positivity. The VA procedures involve as a first step, the designation of m in which the position is placed. This is accomplished first by assess gram's impact on the efficiency of the service at 1 of 7 impact descripting from Maximal to Minimal. The program's scope of operations in terefficiency of the service is then determined at 1 of 7 scope descripting from Worldwide to Areawide. Designation of the program's placem mplished by converting the combined impact and scope descriptions to m's placement. The position within the program is then assessed in term	tors relating to the efficiency of the service: Degree of Public Trust; Monetary) Responsibility, Importance to Program; Program Authority Supervision Received. Risk points are assigned under each risk number of points assigned under each factor varies from 7 points for to 1 point for least risk. The total risk points for the position in with the program's placement determines placement of the position. ment factors upward or downward are made to determine the final sitivity level.					
		ROGRAM PLACE					
prograi	: Step 1 involves designation of the program for its impact and scope a m placement description conversion chart and specific criteria for determs below.						
IMPACT	ON EFFICIENCY OF SERVICE (Major, Substantial, Moderate, Limited)		RATIONS FOR EFFICIENCY OF vernmentwide, Multi-agency, Ag				
NOTE:	NOTE: The total program placement is determined by combining the Impact on Efficiency of Service and Scope of Operations for Efficiency of Service descriptions.						
TOTAL F	ROGRAM PLACEMENT (Major, Substantial, Moderate, Limited)						
	OTED 0 D						
NOTE: Step 2 involves designation of the position for its degree of risk upon the program in terms of the efficiency of the service. In designating position placement, the duties and responsibilities of the position must be considered in the context of the program, and the risk of position has for damage or abuse to the program. The procedure requires a determination of the impact on the program under each of the five risk factors and the assignment of points under each risk factor. Using the criteria as referenced, determine the programs:							
LINE NO.	RISK FACTORS (VA Handbook 0710, Appendix A)		RISK POINTS				
1.	Degree of Public Trust						
2.	Fiduciary (Monetary) Responsibility						
3.	Importance to Program						
4.	Program Authority						
5	Supervision Received						
6.	TOTAL (Lines 1 turu 5)						
NOTE		of the program or t		esignation at certain levels of sensitivity			
NOTE: Some positions, by the very nature of the duties and responsibilities of the program or the positions, will require designation at certain levels of sensitivity. Final adjustment in the designation process must take into account unique factors specific to positions, and the organizational need for uniformity of operations. VA Handbook 0710, Appendix A, contains special factor adjustment criteria covering these types of positions.							
FINAL SENSITIVITY LEVEL DESIGNATION (Select the appropriate position sensitivity level, i.e., SS, CS, NCS, NS, HR, MR, LR)							
SIGNATU	JRE AND TITLE OF VA POSITION SENSITIVITY DESIGNATOR			DATE			

©	Department of Veterans Affairs POSITION SENSITIVITY LEVEL DESIGNATION							
SUBJEC	T OF DESIGNATION		POSITION TITLE/GRADE					
			POSITION DESCRIPTION N	O. (PD #)				
STATION	N NUMBER/ORGANIZATION							
sensitive program the pro- ranging of the ranging is acco	Each position within the VA requires a designation of its position vity. The VA procedures involve as a first step, the designation of the min which the position is placed. This is accomplished first by assessing gram's impact on the efficiency of the service at 1 of 7 impact descriptions g from Maximal to Minimal. The program's scope of operations in terms efficiency of the service is then determined at 1 of 7 scope descriptions g from Worldwide to Areawide. Designation of the program's placement omplished by converting the combined impact and scope descriptions to a m's placement. The position within the program is then assessed in terms	E Fiduciary (Mg Level; and Sg factor. The mg greatest risk combination Final adjustn	of 5 risk factors relating to the efficiency of the service: Degree of Public Trust; Fiduciary (Monetary) Responsibility, Importance to Program; Program Authority Level; and Supervision Received. Risk points are assigned under each risk factor. The number of points assigned under each factor varies from 7 points for greatest risk to 1 point for least risk. The total risk points for the position in combination with the program's placement determines placement of the position. Final adjustment factors upward or downward are made to determine the final position sensitivity level.					
	STEP 1 - PRO	GRAM PLACEN	ENT					
NOTE: Step 1 involves designation of the program for its impact and scope as related to the efficiency of the service. VA Handbook 0710, Appendix A, describes a program placement description conversion chart and specific criteria for determining the placement of each program. Using the criteria as referenced, determine the programs below.								
IMPACT	ON EFFICIENCY OF SERVICE (Major, Substantial, Moderate, Limited)		RATIONS FOR EFFICIENCY OF SERVICE vernmentwide, Multi-agency, Agency)					
NOTE	NOTE: The total program placement is determined by combining the Impact on Efficiency of Service and Scope of Operations for Efficiency of Service descriptions.							
TOTAL PROGRAM PLACEMENT (Major, Substantial, Moderate, Limited)								
	STED 2 - DOS	ITION DI ACEM	ENT					
NOTE: Step 2 involves designation of the position for its degree of risk upon the program in terms of the efficiency of the service. In designating position placement, the duties and responsibilities of the position must be considered in the context of the program, and the risk of position has for damage or abuse to the program. The procedure requires a determination of the impact on the program under each of the five risk factors and the assignment of points under each risk factor. Using the criteria as referenced, determine the programs:								
LINE NO.	RISK FACTORS (VA Handbook 0710, Appendix A)		RISK POINTS					
1.	Degree of Public Trust							
2.	Fiduciary (Monetary) Responsibility							
3.	Importance to Program							
4.	Program Authority							
5	Supervision Received							
6.	TOTAL (Lines 1 inru 5)							
NOTE: Some positions, by the very nature of the duties and responsibilities of the program or the positions, will require designation at certain levels of sensitivity. Final adjustment in the designation process must take into account unique factors specific to positions, and the organizational need for uniformity of operations. VA Handbook 0710, Appendix A, contains special factor adjustment criteria covering these types of positions.								
FINAL SENSITIVITY LEVEL DESIGNATION (Select the appropriate position sensitivity level, i.e., SS, CS, NCS, NS, HR, MR, LR)								
SIGNATI	JRE AND TITLE OF VA POSITION SENSITIVITY DESIGNATOR		D/	ATE				